

HONG KONG SCIENCE AND TECHNOLOGY PARKS CORPORATION

Invitation for Expression of Interest (EOI) for Fitting-out Works in Room GM205 of Advanced Manufacturing Centre (AMC) at Tseung Kwan O INNOPARK

Introduction

The Hong Kong Science and Technology Parks Corporation (HKSTP) is now inviting qualified contractors to submit tender for Fitting-out Works in Room GM205 of Advanced Manufacturing Centre (AMC) at 18 Chun Cheong Street in Tseung Kwan O INNOPARK (also known as Tseung Kwan O Industrial Estate) (“TKOIE”), New Territories.

Description of Works

The works under this contract shall include but not limited to:-

- Carry out all builder’s and MEP works in accordance with the drawings and specification to fit-out Room GM205 (with area of approximately 300 m²) to provide a general office, a meeting room, a system control room and a server room.
- Carry out Minor Works, if any, and undertake the necessary submission procedures associated with the fitting-out works under the Minor Works Control System of the Building Ordinance.

For location, please refer to [Appendix A](#).

Tentative Contract Period

The works are targeted to commence in mid April 2024 and be completed by end June 2024.

Submission Requirements

The contractors interested in submission of tender for the works are required to return the completed [Reply Slip \(Annex I\)](#) and the completed Declaration Proforma (Annex III). The EOI submission shall be enclosed in a sealed envelope marked in accordance with the [Template to be Marked on the Returning Envelope \(Annex IV\)](#) and placed in the “Tender Submission Box” (shown in Annex V) by **latest 12:00 noon on 13 March 2024**. The submission shall be addressed to:-

Hong Kong Science and Technology Parks Corporation
5/F, Building 5E,
No. 5, Science Park East Avenue,
Hong Kong Science Park, Shatin, N.T., Hong Kong

Attention: Mr. Tony Ho (Chief Project Development Officer)

Enquiries

Should you have any queries, please raise your queries in writing to Mr. Clement Wong and Mr. Sam Lui of HKSTP at clement.wong@hkstp.org and sam.lui@hkstp.org respectively.

Contract No. : PD/WC/320

Expression of Interest (EOI) for

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Annex I – Reply Slip

We hereby confirm that we **are** interested in submission of tender for the captioned works. We also acknowledge that should any of our submitted information be found to be incorrect, at any stage, then we shall not be taken forward to the shortlist of tenderers and shall not be eligible for tender submission.

Authorized Signature with Company Chop: _____

Name of Prospective Company: _____

Date: _____

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Annex II – Qualifying Criteria

The minimum criteria to be satisfied for short-listing purpose are as follows:-

- 1) The contractor shall indicate interest in undertaking the captioned works contract; **AND**
- 2) The contractor shall acknowledge their understanding and confirm the compliance with the following Stage 1 Screening requirements in the tender stage:
 - a) The contractor shall have completed at least 1 no. of fitting-out works or alteration and addition works project in Hong Kong with contract value exceeding HK\$2 million within the past 5 years.

The prospective company is required to complete the declaration proforma attached in Annex III of this letter.

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Annex III – Declaration Proforma

We hereby acknowledge our understanding and confirm the compliance with the following Stage 1 Screening requirements in the tender stage:

Item	Qualifying Criteria	Confirmation for Compliance
1	We have completed at least 1 no. of fitting-out works or alteration and addition works project in Hong Kong with contract value exceeding HK\$2 million within the past 5 years.	(Yes/No)*

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Annex IV – Template to be Marked on the Returning Envelope

RESTRICTED (TENDER)

To: Mr. Tony HO
Chief Project Development Officer
Hong Kong Science and Technology Parks Corporation
5/F, Building 5E,
No. 5, Science Park East Avenue,
Hong Kong Science Park, Shatin, N.T., Hong Kong

Re: Works Contract No.: PD/WC/320
Expression of Interest for
Fitting-out Works in Room GM205 of
Advanced Manufacturing Centre (AMC) at
Tseung Kwan O INNOPARK

Submitted By: _____ (Company Name)

Contract No. : PD/WC/320

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Annex V – Location of the Tender Submission Box

Location of Tender Submission Box



Photo of Tender Submission Box at G/F, Building 5E

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Appendix A –

A. Site Location Plan

