

# HONG KONG SCIENCE AND TECHNOLOGY PARKS CORPORATION

# Invitation for Expression of Interest (EOI) for Fitting-out Works in Room GM205 of Advanced Manufacturing Centre (AMC) at Tseung Kwan O INNOPARK

#### Introduction

The Hong Kong Science and Technology Parks Corporation (HKSTP) is now inviting qualified contractors to submit tender for Fitting-out Works in Room GM205 of Advanced Manufacturing Centre (AMC) at 18 Chun Cheong Street in Tseung Kwan O INNOPARK (also known as Tseung Kwan O Industrial Estate) ("TKOIE"), New Territories.

#### **Description of Works**

The works under this contract shall include but not limited to:-

- Carry our all builder's and MEP works in accordance with the drawings and specification to fit-out Room GM205 (with area of approximately 300 m<sup>2</sup>) to provide a general office, a meeting room, a system control room and a server room.
- Carry out Minor Works, if any, and undertake the necessary submission procedures associated with the fitting-out works under the Minor Works Control System of the Building Ordinance.

For location, please refer to Appendix A.

### **Tentative Contract Period**

The works are targeted to commence in mid April 2024 and be completed by end June 2024.

#### **Submission Requirements**

The contractors interested in submission of tender for the works are required to return the completed <u>Reply Slip (Annex I)</u> and the completed Declaration Proforma (Annex III). The EOI submission shall be enclosed in a sealed envelope marked in accordance with the <u>Template to be Marked on the Returning</u> <u>Envelope (Annex IV)</u> and placed in the "Tender Submission Box" (shown in Annex V) by **latest 12:00 noon on 13 March 2024**. The submission shall be addressed to:-

Hong Kong Science and Technology Parks Corporation 5/F, Building 5E, No. 5, Science Park East Avenue, Hong Kong Science Park, Shatin, N.T., Hong Kong

Attention: Mr. Tony Ho (Chief Project Development Officer)

#### Enquiries

Should you have any queries, please raise your queries in writing to Mr. Clement Wong and Mr. Sam Lui of HKSTP at <u>clement.wong@hkstp.org</u> and <u>sam.lui@hkstp.org</u> respectively.



# <u>Annex I – Reply Slip</u>

We hereby confirm that we <u>are</u> interested in submission of tender for the captioned works. We also acknowledge that should any of our submitted information be found to be incorrect, at any stage, then we shall not be taken forward to the shortlist of tenderers and shall not be eligible for tender submission.

Authorized Signature with Company Chop:

Name of Prospective Company:

Date:



# Annex II – Qualifying Criteria

The minimum criteria to be satisfied for short-listing purpose are as follows:-

- 1) The contractor shall indicate interest in undertaking the captioned works contract; AND
- 2) The contractor shall acknowledge their understanding and confirm the compliance with the following Stage 1 Screening requirements in the tender stage:
  - a) The contractor shall have completed at least 1 no. of fitting-out works or alteration and addition works project in Hong Kong with contract value exceeding HK\$2 million within the past 5 years.

The prospective company is required to complete the declaration proform attached in Annex III of this letter.



#### **Annex III – Declaration Proforma**

We hereby acknowledge our understanding and confirm the compliance with the following Stage 1 Screening requirements in the tender stage:

Item	Qualifying Criteria	Confirmation for Compliance
1	We have completed at least 1 no. of fitting-out works or alteration and addition works project in Hong Kong with contract value exceeding HK\$2 million within the past 5 years.	(Yes/No)*



# Annex IV – Template to be Marked on the Returning Envelope

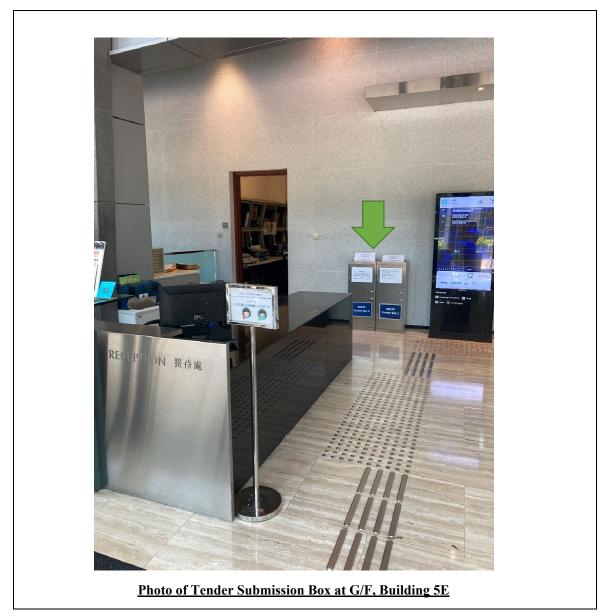
RESTRICTED (TENDER)		
To:	Mr. Tony HO	
	Chief Project Development Officer	
	Hong Kong Science and Technology Parks Corporation	
	5/F, Building 5E,	
	No. 5, Science Park East Avenue,	
	Hong Kong Science Park, Shatin, N.T., Hong Kong	
Re:	Works Contract No.: PD/WC/320	
	Expression of Interest for	
	Fitting-out Works in Room GM205 of	
	Advanced Manufacturing Centre (AMC) at	
	Tseung Kwan O INNOPARK	

Submitted By: (Company Name)



# Annex V – Location of the Tender Submission Box

# Location of Tender Submission Box





Contract No. : PD/WC/320

Expression of Interest (EOI) for

Fitting-out Works in Room GM205

of Advanced Manufacturing Centre (AMC) at Tseung Kwan O INNOPARK

